

## ADOPTED RULES

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**Heading of the Part:** Procedures of the Department of Human Rights  
**Admin Code Citation:** 56 Ill. Adm. Code 2520  
**Section Numbers:** 2520.30, 2520.40, 2520.330, 2520.550, and 2520.560  
**Illinois Register Citation (Page Number and Publication Date):** 44 Ill. Reg. 19864 (December 28, 2020).

**Type of Rule:** Amended rules.  
(New/Emergency/Amended)

**Type of Impact:** The adopted rules do not require businesses covered by the Illinois Human Rights Act (“Act”) to implement any additional procedures or incur any additional costs for compliance.  
(Reporting/Cost or Fee/Education Credit/Other - specify)

**Business or Industry Type Affected:** The adopted rules will affect any entity subject to the provisions of the Act.

**Effective Date:** December 14, 2020.

### Plain Language Explanation:

The amendments modified the regulations of the Department by adding that electronic service is an acceptable manner of service of all documents on the Department, deleting the current reference to the Electronic Filing Pilot Project, and providing that an item submitted electronically shall be deemed to have been filed on the date received by the Department’s electronic communication system, unless it is submitted on a weekend day or legal State holiday, in which case, it is filed on the following business day.

The amendments further modified the Department’s regulations by adding that a complainant’s signature on a charge of discrimination filed with the Department pursuant to Article 7A of the Illinois Human Rights Act can be verified by certification pursuant to Section 1-109 of the Code of Civil Procedure, 735 ILCS 5/1-109.

The amendments also modified the Department’s regulations by adding that after a complainant opts out of the Department’s investigation, the Department will administratively close the charge pursuant to Section 7A-102(C-1) of the Illinois Human Rights Act.

The amendments additionally modified the Department’s regulations by adding that the Department’s dismissal of all or part of a charge may be based upon an administrative dismissal pursuant to Section 7-109.1 of the Illinois Human Rights Act.